

Witney Town Council

Mrs Sharon Groth FSLCC ACMI
Town Clerk

Cllr Duncan Enright
Mayor of Witney



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Date Not Specified

To: Members of the Stronger Communities – Cllrs J Aitman (Chair), L Ashbourne, R, D Enright, J King, A McMahon and R Smith (and all other Town Councillors for information)

You are hereby summonsed to a Meeting of the **Town Council** to be held in the Gallery Room - CEX on **Monday, 16th September, 2019 at 7.00 pm** for the transaction of the business stated below.

RECORDING OF MEETINGS

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography. As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

AGENDA

All Council Meetings are open to the public and press, unless otherwise stated.

1. APOLOGIES FOR ABSENCE

To consider apologies and reasons for absence.

Committee members who are unable to attend the meeting should notify the Democratic Services Officer (nicky.cayley@witney-tc.gov.uk) prior to the meeting, stating the reason for absence.

2. DECLARATIONS OF INTEREST

Members are reminded to declare any disclosable pecuniary interests in any items under consideration at this meeting in accordance with the Town Council's Code of Conduct.

3. MINUTES

- 7.1 Bench – request for support for 'A Bench to Tackle Loneliness' project with Guideposts Trust
- 7.2 Bin – request for one at Curbridge Rd Bus Stop
- 7.3 Street Piano – verbal update from Town Clerk
- 7.4 Defibrillator – report from the Operations & Estates Officer

4. PUBLIC PARTICIPATION

The Committee will adjourn for this item.

Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

5. **COMMITTEE TERMS OF REFERENCE**

Standing Item – to consider and discuss the Committee’s vision and objectives.

6. **OPERATIONAL REPORT - PROGRESS SINCE LAST MEETING**

To receive and consider the report of the Operations and Estates Officer.

7. **STREET FURNITURE AND INFRASTRUCTURE**

8. **PRESS COVERAGE UPDATE** (Pages 5 - 6)

To receive and consider the report of the Communications and Events Officer.

9. **EVENTS**

- 9.1 Civic/Council run events – verbal report from the Communications & Events Officer
- 9.2 Third Party events on Council land – update from Operations & Estates Officer
- 9.3 Christmas Dinner Community Event – Verbal update from Cllr R Smith

10. **COMMUNITY SUPPORT AND INITIATIVES** (Pages 7 - 10)

- 10.1 Town-led Financial Education Programme – Cllr V Gwatkin
- 10.2 Launch of Citizen of the Year 2019 - report of Communications & Events Officer

11. **ANTISOCIAL BEHAVIOUR AND VANDALISM**

To receive the report of the Town Clerk on Antisocial Behaviour in the town and the report of the Operations & Estates Officer regarding Vandalism to Town Council property.

12. **YOUTH COUNCIL UPDATE** (Pages 11 - 12)

To receive and consider the report of the Communications & Events Officer.

13. **FINANCE REPORT**

To receive and consider the report of the Town Clerk/RFO.

14. **MINUTES OF SUB COMMITTEES AND WORKING PARTIES** (Pages 13 - 16)

To receive and consider the minutes of the In Bloom Sub Committee meeting held on 5 September 2019 and the VE Day Working Party meeting held on 2 September 2019

15. **MINUTES OF THE TWINNING COMMITTEE AGM** (Pages 17 - 22)

To receive and consider the minutes of the meeting held on 4 September 2019

Town Clerk